# ZERO - THE END OF PROSTATE CANCER AUDITED FINANCIAL STATEMENTS

**December 31, 2013 and 2012** 

# ZERO - THE END OF PROSTATE CANCER AUDITED FINANCIAL STATEMENTS December 31, 2013 and 2012

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CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Zero - The End of Prostate Cancer Alexandria. VA

#### Report on the Financial Statements

We have audited the accompanying financial statements of Zero - The End of Prostate Cancer (ZERO), which comprise the statements of financial position as of December 31, 2013 and 2012, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Zero - The End of Prostate Cancer Independent Auditor's Report

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of ZERO as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Drolet + Ossocietes, P.Z.C.

Washington, DC March 12, 2014

# ZERO - THE END OF PROSTATE CANCER STATEMENTS OF FINANCIAL POSITION December 31, 2013 and 2012

|  | 2013          | 2012         |
|--|---------------|--------------|
| ASSETS                                   |               |              |
| CURRENT ASSETS                           |               |              |
| Cash and cash equivalents                | \$ 2,272,151  | \$ 251,921   |
| Contributions receivable                 | 30,115,324    | 95,801       |
| Employee receivable and other receivable | 1,892         | 5,790        |
| Prepaid expenses                         | 143,003       | 51,190       |
| TOTAL CURRENT ASSETS                     | 32,532,370    | 404,702      |
| INVESTMENTS                              | 818,032       | 752,617      |
| PROPERTY AND EQUIPMENT, net              | 263,716       | 261,069      |
| CONTRIBUTIONS RECEIVABLE, net of         |               |              |
| current portion and discount             | -0-           | 59,364       |
| SECURITY DEPOSIT                         | 6,378         | 6,378        |
| TOTAL ASSETS                             | \$ 33,620,496 | \$ 1,484,130 |
| LIABILITIES AND NET ASSETS               |               |              |
| CURRENT LIABILITIES                      |               |              |
| Accounts payable and accrued expenses    | \$ 144,096    | \$ 254,339   |
| Grants payable                           | 31,255,587    | 267,330      |
| Line of credit payable                   | -0-           | 450,000      |
| Deferred revenue                         | -0-           | 17,369       |
| TOTAL CURRENT LIABILITIES                | 31,399,683    | 989,038      |
| DEFERRED RENT                            | 31,122        | 28,065       |
| TOTAL LIABILITIES                        | 31,430,805    | 1,017,103    |
| NET ASSETS                               |               |              |
| Unrestricted                             | 1,226,268     | 273,549      |
| Temporarily restricted                   | 963,423       | 193,478      |
| TOTAL NET ASSETS                         | 2,189,691     | 467,027      |
| TOTAL LIABILITIES AND NET ASSETS         | \$ 33,620,496 | \$ 1,484,130 |

# ZERO - THE END OF PROSTATE CANCER STATEMENT OF ACTIVITIES For The Year Ended December 31, 2013

|                                       | Unrestricted  | Temporarily<br>Restricted | Total         |
|---------------------------------------|---------------|---------------------------|---------------|
| REVENUES                              |               |                           |               |
| Grants and contributions              | \$ 46,938,438 | \$ 887,993                | \$ 47,826,431 |
| In-kind contributions                 | 705,822       |                           | 705,822       |
| Special events                        | 265,665       |                           | 265,665       |
| Interest and dividends                | 13,512        |                           | 13,512        |
| Gain on investments                   | 57,195        |                           | 57,195        |
| Merchandise sales                     | 2,802         |                           | 2,802         |
| Net assets released from restrictions | 118,048       | (118,048)                 | -0-           |
| TOTAL REVENUES                        | 48,101,482    | 769,945                   | 48,871,427    |
| EXPENSES                              |               |                           |               |
| Programs                              | 46,345,829    |                           | 46,345,829    |
| Special events expense                | 136,195       |                           | 136,195       |
| Management and general                | 399,078       |                           | 399,078       |
| Fundraising                           | 267,661       |                           | 267,661       |
| TOTAL EXPENSES                        | 47,148,763    |                           | 47,148,763    |
| CHANGE IN NET ASSETS                  | 952,719       | 769,945                   | 1,722,664     |
| NET ASSETS, BEGINNING OF YEAR         | 273,549       | 193,478                   | 467,027       |
| NET ASSETS, END OF YEAR               | \$ 1,226,268  | \$ 963,423                | \$ 2,189,691  |

# ZERO - THE END OF PROSTATE CANCER STATEMENT OF ACTIVITIES For The Year Ended December 31, 2012

|                                       |              | Temporarily |              |
|---------------------------------------|--------------|-------------|--------------|
|                                       | Unrestricted | Restricted  | Total        |
| REVENUES                              |              |             |              |
| Grants and contributions:             | \$ 3,332,574 | \$ 80,000   | \$ 3,412,574 |
| In-kind contributions                 | 939,875      | ,           | 939,875      |
| Special events                        | 215,482      |             | 215,482      |
| Interest and dividends                | 14,056       |             | 14,056       |
| Gain on investments                   | 41,285       |             | 41,285       |
| Merchandise sales                     | 1,427        |             | 1,427        |
| Net assets released from restrictions | 100,571      | (100,571)   | -0-          |
| TOTAL REVENUES                        | 4,645,270    | (20,571)    | 4,624,699    |
| EXPENSES                              |              |             |              |
| Programs                              | 4,114,625    |             | 4,114,625    |
| Special events expense                | 173,458      |             | 173,458      |
| Management and general                | 286,180      |             | 286,180      |
| Fundraising                           | 322,238      |             | 322,238      |
| TOTAL EXPENSES                        | 4,896,501    |             | 4,896,501    |
| CHANGE IN NET ASSETS                  | (251,231)    | (20,571)    | (271,802)    |
| NET ASSETS, BEGINNING OF YEAR         | 524,780      | 214,049     | 738,829      |
| NET ASSETS, END OF YEAR               | \$ 273,549   | \$ 193,478  | \$ 467,027   |

# ZERO - THE END OF PROSTATE CANCER STATEMENT OF FUNCTIONAL EXPENSES

For The Year Ended December 31, 2013

|  |               | Special    | Management |             |               |
|--|---------------|------------|------------|-------------|---------------|
|  | Programs      | Events     | & General  | Fundraising | Total         |
| Salaries                               | \$ 883,925    |            | \$ 181,874 | \$ 137,174  | \$ 1,202,973  |
| Payroll taxes                          | 61,595        |            | 12,685     | 9,528       | 83,808        |
| Benefits                               | 78,388        |            | 13,824     | 5,697       | 97,909        |
| Consultants                            | 372,361       |            | ,          | 15,015      | 387,376       |
| Advertising and public relations       | 826,925       |            | 7,272      | 23,911      | 858,108       |
| Special events expense                 | ŕ             | \$ 136,195 | ŕ          | ŕ           | 136,195       |
| Printing and publications              | 6,357         | ,          |            |             | 6,357         |
| Postage                                | 24,431        |            | 1,705      | 1,474       | 27,610        |
| Travel                                 | 360,173       |            | 14,854     | 18,626      | 393,653       |
| Occupancy                              | 65,792        |            | 13,956     | 10,526      | 90,274        |
| <b>Equipment and facilities rental</b> | 82,935        |            | 1,933      | 1,326       | 86,194        |
| Licenses and permits                   | 14,052        |            |            | 198         | 14,250        |
| Entry fees                             | 67,894        |            |            |             | 67,894        |
| Insurance                              | 33,023        |            | 1,962      | 634         | 35,619        |
| Telephone service                      | 20,878        |            | 4,853      | 2,768       | 28,499        |
| Repairs and maintenance                | 4,590         |            | 2,932      | 973         | 8,495         |
| Vehicle operating expense              | 19,982        |            |            |             | 19,982        |
| Depreciation                           | 77,949        |            | 4,308      | 11,971      | 94,228        |
| Dues and state registration            | 32,777        |            | 4,320      | 9,402       | 46,499        |
| Office supplies                        | 6,125         |            | 4,366      | 924         | 11,415        |
| Professional fees                      | 135,350       |            | 119,474    | 7,375       | 262,199       |
| Bank and credit card fees              | 34,778        |            | 716        | 2,146       | 37,640        |
| Interest expense                       | 4,289         |            | 949        | 686         | 5,924         |
| Medical supplies                       | 3,163         |            |            |             | 3,163         |
| Medical testing expense                | 16,551        |            |            |             | 16,551        |
| Website & database management          | 60,218        |            | 2,520      | 6,824       | 69,562        |
| Miscellaneous                          | 3,021         |            | 4,575      | 483         | 8,079         |
| Grants                                 | 43,048,307    |            | •          |             | 43,048,307    |
| TOTAL                                  | \$ 46,345,829 | \$ 136,195 | \$ 399,078 | \$ 267,661  | \$ 47,148,763 |

# ZERO - THE END OF PROSTATE CANCER STATEMENT OF FUNCTIONAL EXPENSES For The Year Ended December 31, 2012

|                                  | n.           | Special    | Management | F 1         | m . 1        |
|----------------------------------|--------------|------------|------------|-------------|--------------|
|                                  | Programs     | Events     | & General  | Fundraising | Total        |
| Salaries                         | \$ 877,280   |            | \$ 114,844 | \$ 172,958  | \$ 1,165,082 |
| Payroll taxes                    | 56,505       |            | 6,797      | 10,829      | 74,131       |
| Benefits                         | 82,380       |            | 4,767      | 7,998       | 95,145       |
| Consultants                      | 345,121      |            | 36,500     |             | 381,621      |
| Advertising and public relations | 1,235,311    |            | 725        | 7,225       | 1,243,261    |
| Special events expense           |              | \$ 173,458 |            |             | 173,458      |
| Printing and publications        | 5,857        |            | 99         | 148         | 6,104        |
| Postage                          | 14,444       |            | 1,860      | 2,796       | 19,100       |
| Travel                           | 384,973      |            | 42,741     | 64,243      | 491,957      |
| Occupancy                        | 70,458       |            | 9,075      | 13,641      | 93,174       |
| Equipment and facilities rental  | 132,108      |            | 2,413      | 3,627       | 138,148      |
| Licenses and permits             | 20,116       |            | 442        | 664         | 21,222       |
| Entry fees                       | 68,111       |            |            |             | 68,111       |
| Insurance                        | 38,602       |            | 1,087      | 1,633       | 41,322       |
| Telephone service                | 23,369       |            | 3,010      | 4,524       | 30,903       |
| Repairs and maintenance          | 5,031        |            | 628        | 943         | 6,602        |
| Vehicle operating expense        | 25,586       |            |            |             | 25,586       |
| Depreciation                     | 65,369       |            | 3,511      | 5,276       | 74,156       |
| Dues and state registration      | 33,821       |            | 400        | 6,610       | 40,831       |
| Office supplies                  | 4,100        |            | 528        | 794         | 5,422        |
| Professional fees                | 92,218       |            | 47,630     | 4,830       | 144,678      |
| Bank and credit card fees        | 15,820       |            | 2,038      | 3,063       | 20,921       |
| Interest expense                 | 7,162        |            | 922        | 1,386       | 9,470        |
| Medical supplies                 | 9,495        |            |            |             | 9,495        |
| Medical testing expense          | 18,031       |            |            |             | 18,031       |
| Website & database management    | 135,165      |            | 5,524      | 8,303       | 148,992      |
| Miscellaneous                    | 3,848        |            | 639        | 747         | 5,234        |
| Grants                           | 344,344      |            |            |             | 344,344      |
| TOTAL                            | \$ 4,114,625 | \$ 173,458 | \$ 286,180 | \$ 322,238  | \$ 4,896,501 |

# ZERO - THE END OF PROSTATE CANCER STATEMENTS OF CASH FLOWS For the Years Ended December 31, 2013 and 2012

|  | 2013         | 2012         |
|--|--------------|--------------|
| CASH FLOWS FROM OPERATING ACTIVITIES                             |              |              |
| CHANGE IN NET ASSETS   | \$ 1,722,664 | \$ (271,802) |
| Adjustments to reconcile change in net assets                    |              |              |
| to net cash provided by operating activities:                    |              |              |
| Depreciation   | 94,228       | 74,156       |
| Loss on disposal   | 136          | -0-          |
| Gain on investments  | (57,195)     | (41,285)     |
| (Increase) decrease in contributions receivable                  | (29,960,159) | 43,887       |
| Decrease (increase) in employee receivable and other receivables | 3,898        | (3,218)      |
| (Increase) decrease in prepaid expenses                          | (91,813)     | 885          |
| Decrease in inventory  | -0-          | 8,441        |
| (Decrease) increase in accounts payable and accrued expenses     | (110,243)    | 106,208      |
| Increase in grants payable                                       | 30,988,257   | 118,154      |
| (Decrease) increase in deferred revenue                          | (17,369)     | 6,525        |
| Increase in deferred rent  | 3,057        | 5,501        |
| NET CASH PROVIDED BY OPERATING ACTIVITIES                        | 2,575,461    | 47,452       |
| CASH FLOWS FROM INVESTING ACTIVITIES                             |              |              |
| Purchases of property and equipment                              | (97,011)     | (183,013)    |
| Purchase of investments  | (408,777)    | (139,108)    |
| Proceeds from sales of investments                               | 400,557      | 134,452      |
| NET CASH USED IN INVESTING ACTIVITIES                            | (105,231)    | (187,669)    |
| CASH FLOWS FROM FINANCING ACTIVITIES                             |              |              |
| Borrowings on line of credit                                     | -0-          | 250,000      |
| Principal payments on line of credit                             | (450,000)    | (100,000)    |
| NET CASH (USED IN) PROVIDED BY FINANCING ACTIVITIES              | (450,000)    | 150,000      |
| NET INCREASE IN CASH AND CASH EQUIVALENTS                        | 2,020,230    | 9,783        |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR                     | 251,921      | 242,138      |
| CASH AND CASH EQUIVALENTS, END OF YEAR                           | \$ 2,272,151 | \$ 251,921   |
| SUPPLEMENTAL DISCLOSURES   |              |              |
| Interest paid  | \$ 5,924     | \$ 9,470     |

#### NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Organization**

Zero - The End of Prostate Cancer (ZERO) formerly known as Zero - The Project to End Prostate Cancer and the National Prostate Cancer Coalition Fund (NPCCF). NPCCF was formerly known as the National Prostate Cancer Coalition, Inc. (NPCCI). NPCCI was originally incorporated under the laws of the state of Florida on September 6, 1996, and NPCCF was incorporated under the laws of the District of Columbia on July 7, 1998. On December 21, 1998, NPCCI merged with NPCCF. On May 8, 2008, the Board of Directors voted to change the organization's name from 'National Prostate Cancer Coalition Fund' to "ZERO - The Project to End Prostate Cancer". On June 6, 2012, the Board of Directors voted to further change the organization's name to ZERO - The End of Prostate Cancer.

ZERO's primary activities and programs are created to advance research, encourage action, provide patient financial assistance, and promote education and awareness of prostate cancer.

# Program Description

ZERO's mission is to end prostate cancer by protecting federal research dollars and directly funding the most promising prostate cancer research. ZERO will stop the pain and suffering of the disease by educating men and their families, encouraging action, and providing direct financial support to patients. ZERO's goal is to create Generation ZERO, the first generation of men free from prostate cancer.

ZERO provides comprehensive treatment and education information to patients and their families throughout their prostate cancer journey through ZERO's website, www.zerocancer.org, monthly electronic newsletter, and widely distributed videos and printed materials. Through a series of nationwide events including ZERO Prostate Cancer Run/Walk, ZERO Prostate Cancer Golf, ZERO Prostate Cancer Endurance, and the ZERO Prostate Cancer Summit, ZERO is activating the prostate cancer community and increasing research funding while raising awareness and protecting access to care. The ZERO Prostate Cancer Drive, a mobile medical testing program, provides free prostate cancer testing across the U.S. For men with advanced stage prostate cancer, ZERO provides direct copay assistance and education.

# Sources of Revenue

Contributions and grants are primarily received from individuals, corporations, foundations and special events.

#### Cash and Cash Equivalents

Cash equivalents consist of funds invested in interest and non-interest bearing checking and operating accounts.

#### **Investments**

Investments consist of money market funds, fixed income mutual funds, foreign exchange funds and equity securities which are recorded at fair market value.

# NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# Contributions

Receivable

Contributions receivable primarily consist of pledges from corporations, foundations and individuals. Management expects all contributions receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required. It is management's policy to charge off uncollectible receivables when management determines the receivable will not be collected.

# Property and Equipment

ZERO capitalizes all property and equipment acquisitions of \$1,000 and above. Property and equipment are carried at cost, if purchased or fair value at date of donation, if contributed. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. Expenditures for maintenance and repairs are charged to expense as incurred.

#### **Tax Status**

ZERO is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code (the Code). ZERO is, however, subject to income taxes on any unrelated business income. In addition, the Internal Revenue Service has determined that ZERO is not a private foundation within the meaning of Section 509(a) of the Code.

ZERO requires that a tax position be recognized or derecognized based on a "more-likely-than-not" threshold. This applies to positions taken or expected to be taken in a tax return. ZERO does not believe its financial statements include, or reflect, any uncertain tax positions.

ZERO's Form 990, *Return of Organization Exempt from Income Tax*, is open to examination by the taxing authorities, generally for three years after it is filed.

#### **Contributions**

Contributions are recognized when the donor makes an unconditional promise to give. ZERO reports gifts of cash and other assets as temporarily restricted if they are received with donor stipulations that limit the use of the donated assets. Restricted contributions for which the restrictions are met in the year received are considered unrestricted for financial statement purposes. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

# **Functional Expense Allocation**

The costs of providing the various program and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services.

#### **Donated Services**

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by ZERO.

# NOTE A - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Advertising

**Expenses** 

ZERO expenses advertising costs as incurred. ZERO spent approximately \$496,000 and \$842,000 on advertising during the years ended December 31, 2013 and 2012, respectively, of which approximately \$461,000 and \$365,000 was donated during the years ended December 31, 2013 and 2012, respectively.

# Allocation of Joint Costs

For the year ended December 31, 2013, ZERO incurred joint costs of approximately \$142,200 for program events activities that included fundraising appeals. Of those costs, approximately \$115,600 was allocated to program expense, \$13,400 was allocated to fundraising expense and \$13,200 was allocated to management and general.

For the year ended December 31, 2012, ZERO incurred joint costs of approximately \$115,500 for program events activities that included fundraising appeals. Of those costs, approximately \$103,900 was allocated to program expense, \$5,800 was allocated to fundraising expense and \$5,800 was allocated to management and general.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Reclassifications

Certain 2012 amounts have been reclassified for comparative purposes.

#### NOTE B - CONTRIBUTIONS RECEIVABLE

ZERO has recorded contributions receivable at the present value of estimated future cash flows as of December 31, 2013 and 2012. Contributions receivable due in more than one year are discounted at a rate 2%. ZERO had contributions receivable as follows as of December 31, 2013 and 2012:

| Description                         | 2013          | 2012       |
|-------------------------------------|---------------|------------|
| Receivable in less than one year    | \$ 30,115,324 | \$ 95,801  |
| Receivable in one to five years     | -0-           | 63,048     |
| Total contibutions receivable       | 30,115,324    | 158,849    |
| Less: discount to net present value | -0-           | (3,684)    |
| Net contibutions receivable         | \$ 30,115,324 | \$ 155,165 |

#### NOTE C - FAIR VALUE MEASUREMENTS

The fair value hierarchy prioritizes the inputs to valuation techniques used to measure fair value into three broad levels as follows:

- **Level 1** inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets (examples include equity securities);
- **Level 2** inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability other than quoted prices, either directly or indirectly, including inputs in markets that are not considered to be active (examples include corporate or municipal bonds);
- **Level 3** inputs to the valuation methodology are unobservable and significant to the fair value measurement. The inputs into the determination of fair value require significant management judgment (examples include certain private equity securities and split interest agreements).

The following presents ZERO's assets measured at fair value as of December 31, 2013 and 2012:

| December 31, 2013              | Fair Value | Level 1    |
|--------------------------------|------------|------------|
|                                |            |            |
| Cash and money market funds    | \$ 55,609  | \$ 55,609  |
| US fixed income - bonds        | 203,883    | 203,883    |
| US fixed income - mutual funds | 130,276    | 130,276    |
| Foreign exchange               | 5,769      | 5,769      |
| Equities                       | 324,291    | 324,291    |
| Mutual funds                   | 98,204     | 98,204     |
|                                |            |            |
| Total investments              | \$ 818,032 | \$ 818,032 |
|                                |            |            |
| December 31, 2012              | Fair Value | Level 1    |
|                                |            |            |
| Cash and money market funds    | \$ 35,375  | \$ 35,375  |
| US fixed income - bonds        | 203,630    | 203,630    |
| US fixed income - mutual funds | 145,330    | 145,330    |
| Foreign exchange               | 16,464     | 16,464     |
| Equities                       | 270,901    | 270,901    |
| Mutual funds                   | 80,917     | 80,917     |
|                                |            |            |
| Total investments              | \$ 752,617 | \$ 752,617 |

#### NOTE D - PROPERTY AND EQUIPMENT

As of December 31, 2013 and 2012, property and equipment consisted of the following:

| Description                   | 2013       | 2012       |
|-------------------------------|------------|------------|
| Property and equipment        | \$ 137,117 | \$ 126,380 |
| Screening vehicles            | 506,723    | 500,388    |
| Website                       | 66,700     | 49,850     |
| Database                      | 119,378    | 56,807     |
| Less accumulated depreciation | (566,202)  | (472,356)  |
| Property and equipment, net   | \$ 263,716 | \$ 261,069 |

#### **NOTE E - OPERATING LEASES**

ZERO entered into an operating lease for office space which commenced on August 5, 2009 and expires August 4, 2019. The lease includes an annual escalation clause as defined in the lease agreement. ZERO is responsible for its prorated share of real estate taxes and operating expenses. Under accounting principles generally accepted in the United States of America (GAAP) all rental payments, including fixed rent increases, are recognized on a straight-line basis over the term of the lease. The difference between the GAAP rent expense and the required lease payments is reflected as deferred rent in the accompanying statement of financial position.

On September 1, 2009, ZERO entered into an operating lease agreement for office equipment. The lease term was for three years and expired August 31, 2012. Upon termination, ZERO entered into a new lease agreement for office equipment which expires October 31, 2015.

The following is a schedule of future minimum annual lease payments:

| Year ending December 31,            | Amount     |
|-------------------------------------|------------|
| 2014                                | \$ 89,349  |
| 2015                                | 91,448     |
| 2016                                | 91,658     |
| 2017                                | 94,405     |
| 2018                                | 97,241     |
| Thereafter                          | 58,772     |
| Total future minimum lease payments | \$ 522,873 |

Rent expense was approximately \$90,000 and \$93,000 for the years ended December 31, 2013 and 2012, respectively.

#### NOTE F - LINE OF CREDIT

ZERO has a secured line of credit (LOC) with a bank expiring December 31, 2014. Under the terms of the agreement, ZERO can draw up to a maximum amount of \$500,000 and ZERO may repay the LOC with interest at either the adjusted Libor rate plus 2.10% or a fixed rate per annum equal to the offered rate applicable to such LOC. The bank has a security interest in and a lien upon all marketable securities maintained by ZERO at the bank. The LOC is renewed each year. As of December 31, 2013 and 2012, the outstanding balance on the LOC was \$0 and \$450,000, respectively.

#### NOTE G - TEMPORARILY RESTRICTED NET ASSETS

As of December 31, 2013 and 2012, temporarily restricted net assets consisted of the following:

| Description                             | 2013       | 2012       |
|---|------------|------------|
| Time restriction                        | \$ 58,152  | \$ 113,478 |
| Purpose restriction                     | 905,271    | 80,000     |
| Total temporarily restricted net assets | \$ 963,423 | \$ 193,478 |

For the years ended December 31, 2013 and 2012, net assets were released from restrictions as follows:

| Description                                 | 2013       | 2012       |
|---|------------|------------|
| Time restriction                            | \$ 63,048  | \$ 85,571  |
| Purpose restriction                         | 55,000     | 15,000     |
| Total net assets released from restrictions | \$ 118,048 | \$ 100,571 |

#### **NOTE H - CONCENTRATIONS**

ZERO maintains cash balances at financial institutions in the Washington DC metropolitan area. The accounts at these institutions are insured by the Federal Deposit Insurance Corporation (FDIC). At times, deposits exceed federally insured limits. Management believes the risk in these situations to be minimal.

As of December 31, 2013, approximately \$30,000,000 or 99% of contributions receivable was due from one contributor. As of December 31, 2012, approximately \$146,000 or 94% of contributions receivable was due from two contributors.

As of December 31, 2013, approximately \$44,500,000 or 93% of contributions came from one donor.

#### **NOTE I - RETIREMENT PLAN**

In 2005, ZERO adopted a section 403(b) Retirement Plan (the Plan). All regular full-time and part-time employees who work seventeen-and-one-half (17.5) hours or more weekly are eligible to participate in the Plan through salary deferrals. Participation in the Plan begins on the first day of the month following ninety (90) days after the date of hire. ZERO does not contribute to the Plan.

#### **NOTE J - CONSULTANTS**

For the years ended December 31, 2013 and 2012, consultant expenses are allocated as follows:

| Description                                 | 2013       | 2012       |
|---|------------|------------|
|   |            |            |
| Consultants - Drive Against Prostate Cancer | \$ 9,060   | \$ 47,240  |
| Consultants - Race Programs                 | -0-        | 12,455     |
| Consultants - ZPCC                          | 269,075    | 195,381    |
| Consultants - Communications                | 94,226     | 90,045     |
| Total Programs                              | 372,361    | 345,121    |
| Fundraising                                 | 15,015     | -0-        |
| Management & general                        | -0-        | 36,500     |
| Total Consultants                           | \$ 387,376 | \$ 381,621 |

#### **NOTE K - DONATED SERVICES AND SUPPLIES**

For the years ended December 31, 2013 and 2012, donated services and supplies consisted of the following:

| Description                      | 2013       | 2012       |
|----------------------------------|------------|------------|
|                                  |            |            |
| Medical services                 | \$ 1,250   | \$ 35,380  |
| Legal services                   | 76,180     | 14,837     |
| Advertising                      | 461,264    | 365,511    |
| Gifts and giveaways              | 56,590     | 25,905     |
| Race programs and special events | 110,538    | 498,242    |
| Total                            | \$ 705,822 | \$ 939,875 |

#### NOTE L – PATIENT ASSISTANCE PROGRAM

During 2013, ZERO established a partnership with another not-for-profit organization to provide assistance for patients being treated for metastatic castrate resistant prostate cancer (the Program). For the year ended December 31, 2013, ZERO received contributions of approximately \$44,505,000 and awarded grants of approximately \$42,730,000 related to the Program.

#### NOTE M - SUBSEQUENT EVENTS

Subsequent events were evaluated through March 12. 2014, which is the date the financial statements were available to be issued.